



Code of Conduct

Bellavista Resources Limited
(ACN 655 732 246)

Approved by the Board with effect 29 March 2024

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1. Purpose

The purpose of this Code of Conduct is to provide a framework for decisions and actions in relation to ethical conduct in employment. It underpins Bellavista Resources Limited's (**Company**) commitment to integrity and fair dealing in its business affairs and to a duty of care to all employees, clients and stakeholders. The Code of Conduct sets out the principles covering appropriate conduct in a variety of contexts and outlines the minimum standard of behaviour expected from employees, directors and management. This document should be read in conjunction with the Company's Statement of Values.

2. Accountabilities

2.1 Managers and supervisors

Managers and supervisors are responsible and accountable for:

- (a) undertaking their duties and behaving in a manner that is consistent with the provisions of the Code of Conduct;
- (b) the effective implementation, promotion and support of the Code of Conduct in their areas of responsibility; and
- (c) ensuring employees under their control understand and follow the provisions outlined in the Code of Conduct.

2.2 Employees, Directors and Management

All employees, Directors and Management are responsible for:

- (a) undertaking their duties in a manner that is consistent with the provisions of the Code of Conduct;
 - (b) reporting suspected corrupt conduct; and
 - (c) reporting any departure from the Code of Conduct by themselves or others.
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3. Personal and professional behaviour

When carrying out your duties, you should:

- (a) behave honestly and with integrity and report other employees who are behaving dishonestly or without integrity;
- (b) act in accordance with the Company's values;
- (c) act ethically and responsibly;
- (d) carry out your work with integrity and to a high standard and in particular, commit to the Company's objective of producing quality goods and services;
- (e) operate within the law at all times;
- (f) follow the policies of the Company; and
- (g) act in an appropriate business-like manner when representing the Company in public forums.

4. Conflict of interest

Potential for conflict of interest arises when it is likely that you could be influenced, or it could be perceived that you are influenced by a personal interest when carrying out your duties. Conflicts of interest that lead to biased decision making may constitute corrupt conduct.

- (a) Some situations that may give rise to a conflict of interest include situations where you have:
 - (i) financial interests in a matter the Company deals with or you are aware that your friends or relatives have a financial interest in the matter;
 - (ii) directorships/management of outside organisations;
 - (iii) membership of boards of outside organisations;
 - (iv) personal relationships with people the Company is dealing with which go beyond the level of a professional working relationship;
 - (v) secondary employment, business, commercial, or other activities outside of the workplace which impacts on your duty and obligations to the Company;
 - (vi) access to information that can be used for personal gain; and
 - (vii) offer of an inducement.
- (b) You may often be the only person aware of the potential for conflict. It is your responsibility to avoid any conflict arising that could compromise your ability to perform your duties impartially. You must report any potential or actual conflicts of interest to your manager.
- (c) If you are uncertain whether a conflict exists, you should discuss that matter with your manager and attempt to resolve any conflicts that may exist.
- (d) You must not submit or accept any bribe, or other improper inducement. Any such inducements are to be reported to your manager. Refer to the Company's Anti-Bribery and Anti-Corruption Policy for further information.

5. Public and media comment

- (a) Individuals have a right to give their opinions on political and social issues in their private capacity as members of the community.
- (b) Employees must not make official comment on matters relating to the Company unless they are:
 - (i) authorised to do so by the Board or Management; or
 - (ii) giving evidence in court; or
 - (iii) otherwise authorised or required to by law.
- (c) Employees must not release unpublished or privileged information unless they have the authority to do so from the Executive Director.

- (d) The above restrictions apply except where prohibited by law, for example in relation to “whistleblowing”.
 - (e) See the Company’s Social Media Policy for further information.
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6. Use of Company resources

- (a) Requests to use Company resources outside core business time should be referred to management for approval.
 - (b) If employees are authorised to use Company resources outside core business times they must take responsibility for maintaining, replacing, and safeguarding the resources and following any special directions or conditions that apply.
 - (c) Employees using Company resources without obtaining prior approval could face disciplinary and/or criminal action. Company resources are not to be used for any private commercial purposes.
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7. Security of information

Employees must ensure that confidential and sensitive information cannot be accessed by unauthorised persons. Sensitive material should be securely stored overnight or when unattended. Employees must ensure that confidential information is only disclosed or discussed with people who are authorised to have access to it. It is considered a serious act of misconduct to deliberately release confidential documents or information to unauthorised persons, and may incur disciplinary action.

8. Intellectual property/copyright

- (a) Intellectual property includes the rights relating to scientific discoveries, industrial designs, trademarks, service marks, commercial names and designations, and inventions and is valuable to the Company.
 - (b) The Company is the owner of intellectual property created by employees in the course of their employment unless a specific prior agreement has been made. Employees must obtain written permission from the Company Secretary/Group Legal Counsel (as applicable) before making any use of intellectual property for purposes other than as required in their role as employee.
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9. Discrimination and harassment

- (a) Employees must not harass (including sexual harassment or sex-based harassment), discriminate, or bully anyone when they are at work or performing their duties, at work or related functions, or when engaged in any activity connected to their duties with the Company.
- (b) Employees must treat all people with compassion, respect and dignity.
- (c) Employees must also take responsibility for the health and safety of themselves and others by ensuring all health and safety issues are reported appropriately.
- (d) Any harassment or discrimination may constitute an offence under legislation. Managers should understand and apply the principles of Equal Employment Opportunity.

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- (e) Further information can be found in the Company's Harassment Policy.

10. Corrupt conduct

- (a) Corrupt conduct involves the dishonest or partial use of power or position which results in one person/group being advantaged over another. Corruption can take many forms including, but not limited to:
- (i) official misconduct;
 - (ii) bribery and blackmail;
 - (iii) unauthorised use of confidential information;
 - (iv) fraud; and
 - (v) theft.
- (b) Corrupt conduct will not be tolerated by the Company. Disciplinary action up to and including dismissal will be taken in the event of any employee participating in corrupt conduct. Refer to the Company's Anti-Bribery and Anti-Corruption Policy for further information.

11. Occupational health and safety

- (a) It is the responsibility of all employees to act in accordance with occupational health and safety legislation, regulations and policies applicable to their respective organisations and to use security and safety equipment provided.
- (b) Specifically, all employees are responsible for taking reasonable care to ensure that their acts or omissions are not harmful to the health and safety of themselves or others in the workplace. This includes:
- (i) performing all work duties in a manner which ensure their own health and safety, as well as that of other workers and persons who may be affected by the work performed;
 - (ii) following all reasonable instructions with respect of health and safety;
 - (iii) cooperating with the Company to enable the work health and safety of all employees to be achieved;
 - (iv) immediately reporting any unsafe equipment or work hazard that might pose a risk to work health and safety; and
 - (v) not misuse, damage or interfere with any workplace equipment.
- (c) Further information can be found in the Company's Work, Health and Safety Policy.

12. Legislation

It is essential that all employees comply with the laws and regulations of the countries in which we operate. Violations of such laws may have serious consequences for the Company and any individuals concerned. Any known violation must be reported immediately to management.

13. Fair dealing

The Company aims to succeed through fair and honest competition and not through unethical

or illegal business practices. Each employee should endeavour to deal fairly with the Company's suppliers, customers and other employees.

14. Insider trading

All employees must observe the Company's Trading Policy. In conjunction with the legal prohibition on dealing in the Company's securities when in possession of unpublished price sensitive information, the Company has established specific time periods when Directors, management and employees are not permitted to buy and sell the Company's securities.

15. Responsibilities to investors

The Company strives for full, fair and accurate disclosure of financial and other information on a timely basis. Refer to the Company's Continuous Disclosure Policy and Shareholder Communications Policy.

16. Breaches of the code of conduct

- (a) Employees should note that breaches of certain sections of this Code of Conduct may be punishable under legislation.
 - (b) Breaches of this Code of Conduct may lead to disciplinary action. The process for disciplinary action is outlined in Company policies and guidelines, relevant industrial awards and agreements.
 - (c) Any material breaches of the Code of Conduct will be reported by the Company Secretary to the Board.
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17. Reporting matters of concern

- (a) Employees are encouraged to raise any matters of concern in good faith with the head of their business unit or with the Company Secretary, without fear of retribution.
 - (b) In addition, employees are encouraged to raise any matters of Improper Conduct (as defined in the Whistleblower Policy) with the relevant recipient(s) set out in the Whistleblower Policy.
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18. Review

This Code of Conduct shall be reviewed annually by the Board to ensure that it is operating effectively and ascertain whether changes are required.

19. Associated Documents

- (a) Anti-Bribery and Anti-Corruption Policy
- (b) Continuous Disclosure Policy
- (c) Shareholder Communications Policy
- (d) Social Media Policy
- (e) Statement of Values
- (f) Trading Policy

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- (g) Whistleblower Policy
 - (h) Work Health and Safety Policy
 - (i) Harassment Policy
 - (j) Fitness for Work Policy